

February 26, 2024
Item V.D

MEMO TO: KIRC Commissioners

FROM: Michael K. Nāho‘opi‘i, Executive Director

SUBJECT: Authorize the Executive Director to Extend Communications Contract for FY25

RECOMMENDED MOTION:

To authorize the Executive Director to extend the Communications Contract with Harmer Radio and Electronics, Inc. for the period May 01, 2024, through April 30, 2025, in the amount of \$74,876.77.

BACKGROUND & SUMMARY:

The Communications Contract was extended once in FY22 to Harmer Radio and Electronics, Inc for \$75,012. This will be the second of three extensions for the current contract. Harmer has an increased labor cost of 3% but it is offset by the savings from switching from analog to digital handheld radios.

The following are the price changes for FY25:

Annual Services	FY25	FY24	Δ	Notes
Microwave maintenance	\$12,013.92	\$11,644.00	\$369.92	3% escalation
Site Rent	\$15,351.12	\$14,904.00	\$447.12	3% escalation
Telephone/Data Circuit	\$8,343.00	\$8,100.00	\$243	3% escalation
Radio maintenance	\$11,160.00	\$12,180.00	(\$1,020.00)	Reduction due to change in technology
Repeater maintenance	\$9,541.92	\$9,264.00	\$277.92	3% escalation
Dish Network	\$2,064.12	\$2,004.00	\$60.12	3% escalation
Solar panel maintenance	\$5,908.08	\$5,736.00	\$172.08	3% escalation
Total Monthly Services with GET	\$64,382.16	\$66,512.07	(\$2,129.91)	
Contingency Services¹	FY25	FY24	Δ	Notes
Misc radio parts	\$1,000.00	\$2,000.00	(\$1,000)	Reduction in radio parts needed based on historical usage
Misc microwave repairs	\$3,000.00	\$3,000.00	0.00	No change
Misc battery replacement	\$3,500.00	\$3,500.00	0.00	No change
Total Contingency services	\$8,500.00	\$8,500.00	0.00	No change
Total Contract Amount	\$74,876.77	\$75,012.07	(\$135.30)	

Notes:

1. Contingency Services are paid as services are executed. Any remaining balance at the end of the contract extension period from unutilized services will be returned to the trust fund.

LEGAL AUTHORITY:

The relevant provisions of Chapter 6K, Hawai'i Revised Statutes, read as follows:

[§6K-6] Responsibilities and duties of the commission. The general administration of the island reserve shall rest with the commission. In carrying out its duties and responsibilities, the commission...

(2) Shall approve all contracts for services and rules pertaining to the island reserve...

[§6K-9.5] Kaho`olawe rehabilitation trust fund. (b) The commission may use moneys in the trust fund to carry out the purposes of this chapter, including hiring employees, specialist and consultants necessary to complete projects relating to the purposes of this chapter.