

February 24, 2022
Item IV.B

MEMO TO: KIRC Commissioners

FROM: Michael K. Nāho‘opi‘i, Executive Director

SUBJECT: Authorize the Executive Director to Extend Base Camp Management Contract for FY23

RECOMMENDED MOTION:

To authorize the Executive Director to extend the Base Camp Management Contract with Dawson, Inc. for the period May 15, 2022, through May 14, 2023, in the amount of \$497,297.67.

BACKGROUND & SUMMARY:

The Base Camp Management Contract was awarded to Dawson, Inc in FY22 for \$453,695.78.

The changes in the FY23 quotes are:

Services	FY23	FY22	Δ	Notes
Food Service Workforce	\$70,727.64	\$73,199.04	(\$2,471.40)	Pay correction
Facilities Support Workforce	\$320,951.16	\$293,181.72	\$27,769.44	Indirect escalation and increase admin hours
Total Monthly Services with GET	\$391,678.80	\$381,644.16	\$10,034.64	
Contingency Transport	\$22,080.00	\$5,520.00	\$16,560.00	In lieu of additional boat extractions
Meals	\$48,000.00	\$48,000.00	0.00	No changes
Kitchen Supplies	\$10,350.00	\$10,350.00	0.00	No changes
Allowance for Contingencies	\$5,000.00	\$5,000.00	0.00	No changes
Total Reimbursable services with GET	\$89,301.51	\$72,051.62	\$17,249.89	
Total Contract Amount	\$497,297.67	\$453,695.78	\$43,601.89	

Notes:

1. Increase in Facilities Support Workforce is due to increased Dawson overhead and indirect rates as well as additional hours needed by Dawson administration.
2. Increase in Contingency Transport is for additional helicopter support to extract Dawson Base Camp staff on the last day in lieu of an additional ‘Ōhua run to island to pick up the

staff. These funds also include an allowance for emergency helicopter transport or if the 'Ōhūa is unable to transport Dawson staff to Kaho'olawe.

3. Reimbursable Services are paid as services are executed. Any services not utilized, or any remaining balance that is left at the end of the contract extension is returned to the trust fund.

LEGAL AUTHORITY:

The relevant provisions of Chapter 6K, Hawai'i Revised Statutes, read as follows:

[§6K-6] Responsibilities and duties of the commission. The general administration of the island reserve shall rest with the commission. In carrying out its duties and responsibilities, the commission...

- (2) Shall approve all contracts for services and rules pertaining to the island reserve...

[§6K-9.5] Kaho'olawe rehabilitation trust fund. (b) The commission may use moneys in the trust fund to carry out the purposes of this chapter, including hiring employees, specialist and consultants necessary to complete projects relating to the purposes of this chapter.